



Data Protection (GDPR) Privacy Notice

Information you need to know:

The Journal is the Data Controller for your information.

Tel: 07716880534

Email: diary@the-journal.org.uk

This privacy notice explains how we use your personal information and your rights regarding that information.

What information are we collecting?

Advertising: we collect your name, address and contact details

Distribution: we collect your name, address and contact details

Why are we collecting your data?

This data is being collected for the purpose of producing and distributing a community magazine.

How we will use this data?

The data will be retained by The Journal and used to keep a record of Journal advertisers and distributors.

What is the legal basis for processing the data?

The legal basis for processing this data is for the performance of a contract.

How long we will process your data for?

Your data will be retained as per the schedule below after which time it will be disposed of:

Advertising/Accounts for a period of seven years after association with The Journal

Distribution for a period of one year after association with The Journal

What are your rights and how to enforce them?

With regard to the data we will be processing you have the following rights:

Right to be informed

Right to access

Right of rectification

Right to erasure

Right to restrict processing

How to complain to the Information Commissioner's Office

The Information Commissioner can be contacted on:

Post: Information Commissioners Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK95AF.

Tel: 0303 123 1113.

Email contact can be made by accessing www.ico.org.uk

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